St. Louis Confluence Fablab
Access Policies

The purpose of this document is to introduce STLCFL users to the lab's access policies.

Lab Access Policy

All faculty, staff, students, and members of the general public (with [some exceptions for minors](#)) may enter STLCFL during open hours. All users must complete required safety training.

Machine Access Policy

Each tool and machine in STLCFL falls under one of five access levels. You can read the exact details on how to use each machine in the Equipment section of the STLCFL website.

ACCESS LEVEL **1** NO SPECIAL INSTRUCTIONS	**Access Level 1** Anyone, regardless of age, may use these machines. **No Special Instructions** Examples of Level 1 Equipment: Computers and Printers
ACCESS LEVEL **2** SUBMIT YOUR JOB ONLINE	**Access Level 2** Anyone, regardless of age, may access these machines. **Submit Your Job to technician on duty** Examples of Level 2 Equipment: 3D printers, Non-motorized hand tools
ACCESS LEVEL **3** FOLLOW ONLINE TUTORIALS	**Access Level 3** Anyone 10 years old and older may use these machines. **Follow Online Tutorials** Examples of Level 3 Equipment: Laser Cutters, Vinyl Cutters, Hand-Held Power Tools
ACCESS LEVEL **4** FOLLOW STANDARD OPERATING PROCEDURES	**Access Level 4** Anyone 18 years old and older or aged 14 through 17 with a liability form signed by their legal guardian, and passing safety course may use these tools. **Pass safety course and follow [Standard Operating Procedures](#)** Examples of Level 4 Equipment: Table Saw, Bandsaw, Drill Press, Miter Saw, Knee Mill, Lathe
ACCESS LEVEL **5** ATTEND TRAINING COURSE	**Access Level 5** Anyone can submit a job to be done on these machines, but they will only be operated by the lab manager, technician, approved faculty, or individuals who have completed required coursework. **Technician or course certified** Examples of Level 5 Equipment:, CNC equipment, EDM