

How to Log In to BlazerNet, change your password, and retrieve your LCCC e-mail address.

If you already know your User ID –
go directly to <http://fsmail.lc.edu> (for Adjunct Faculty)

If you do not know your User ID, Go to the Lewis & Clark Community College home page at: <http://www.lc.edu>

1. Click on the “**Student, Faculty & Staff Login**” button in the top gold bar.
2. Click on “**Login**” under **BlazerNet**
3. Click on “**Account Information**”
4. Click on “**What's my User ID**”
5. Enter your Last Name
6. Enter either your Social Security Number (SSN) or your seven digit College ID
7. Click the “**SUBMIT**” button. - The screen will respond with BlazerNet ID: **nnnnnnnn**
8. Please make a note of your User ID.
9. Click “**OK**”
10. Click on “**LOG IN**”
11. Enter the **User ID** (from step # 7)
12. Enter your **Password** Your temporary password is your birth date as **MMDDYY** (enter 012287 for January 22, 1987). You will be required to change your password - the new password must be 6-9 digits, including both numbers and letters.
13. Click on “**SUBMIT**”. If this is your first time on the system, a Change Password screen will be displayed.
14. To Change your password, enter the User ID (from step # 7), the Old Password (your birth date – **MMDDYY**) and a New Password (6 to 9 digits, including both numbers and letters.), then re-enter your new password again to confirm it. It is important to enter a password hint to help with future Log Ins. Click on “**SUBMIT**”.
15. Click on “**Students**” or “**Faculty/Advisors**”.
16. Click on “**E-mail/Address/Phone Update**” in lower right corner.
17. The College assigned e-mail address will be displayed. Make a note of the entire e-mail address.
18. Click on “**LOG OUT**” to exit.

Links to Lewis & Clark e-mail: Please bookmark the following links on your home and office PCs.

Student: <http://lcmail.lc.edu>

Adjunct Faculty: <http://fsmail.lc.edu>