

Payment

All classes must be paid for at the time of enrollment.

Refund Policy

For classes that meet for two or more times, you may withdraw before the start of the second session in order to receive a refund. There are no refunds for classes that meet three or fewer times once the class has begun. To withdraw, call the Enrollment Center at (618) 468-7000.

Enroll Early!

All classes have limited enrollments and are filled on a first-come, first-served basis. Each class also has a minimum required enrollment. If this minimum is not met prior to a class starting, the class will be canceled and enrollment fees returned.

Confirmation

Once your fee is paid you are officially registered. Plan to attend the first class as scheduled. You will be notified if the class is canceled.

Questions? Call us!

Professional Development:

(618) 468-5785

Computer Training:

(618) 468-5785

Workforce Safety:

(618) 468-5785

Contractor Safety:

(618) 468-5787

To contract a class for your company:

(618) 468-5785



REGISTRATION FORM

Please use one registration form per person.
Make additional copies as needed.

Student Name: _____

Address: _____

City: _____ State: _____ ZIP: _____

Home Phone Number: _____

Alternate Phone Number: _____

Email Address: _____

Date Of Birth: _____

Please register me in the following courses:

Course Number	Name of Course	Date	Fee
_____	_____	_____	_____

Course Number	Name of Course	Date	Fee
_____	_____	_____	_____

Total Fees: _____

PAYMENT MUST ACCOMPANY REGISTRATION

☐ Check Enclosed

☐ Credit Card



Credit Card Number: _____

Expiration Date: _____ 3-Digit Code: _____

Signature: _____

Mail form and payment to:

Enrollment Center
Lewis and Clark Community College
5800 Godfrey Road
Godfrey, IL 62035