

Lewis & Clark Community College
Godfrey, Illinois

Incomplete (I) Contract

Student Name: _____
Course: _____
Instructor: _____

I. D. #: _____
Term/Year: _____

Incompletes are given to a student in good standing who did not complete the requirements of the course due to extenuating circumstances. Work must be completed at least two weeks prior to the end of the next regular semester (summer sessions not included) or a grade of **F will automatically be recorded on the transcript.

Assignments to be Completed

Due Dates

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

** The above assignments **must** be completed by _____ in order to receive a letter grade in this course.

Before signing, verify that the content you are signing is correct. By signing this contract, you agree to the above terms and completion dates as stated.

Signatures:

Instructor's Signature

Student's Signature

Academic Advisor (not required)

Date