

To Be Considered for Admission to the Occupational Therapy Assistant (OTA) Program, Applicants Must Complete the Following:

Information can also be found at <https://www.lc.edu/academic-programs/degrees-certificates/occupational-therapy-assistant.html>

This checklist is designed to assist students with the application process for the Occupational Therapy Assistant (OTA) Program. Interested students are encouraged to meet with the OTA Program Coordinator to review application requirements and timelines. Completion of the application does not guarantee admission to the program.

Initial Application Steps

- ☐ [Apply to Lewis and Clark Community College](#) and declare Pre-OTA as your program of study
- ☐ [Schedule an appointment with the OTA Program Coordinator](#) (email Debbie Witsken-dwitsken@lc.edu)

Complete Additional Application Requirements

All application materials below must be submitted by June 1 to be considered in the first round of review.

- ☐ Complete and submit [Applicant Essay Questions](#)
- ☐ Complete eight (8) hours of clinical observation and submit the [Clinical Observation Verification and Evaluation Form](#)
- ☐ Submit two (2) [Professional Recommendation Forms](#)
- ☐ Meet the minimum cumulative GPA requirement of 2.75 or higher (on a 4.0 scale). *GPA is calculated based on coursework completed within the last five years. Additional GPA guidelines apply for students with fewer than 12 recent college credit hours.*
- ☐ [Request official transcripts](#) from all non-Lewis and Clark Community College institutions (including high school or GED, if not already on file) and submit an unofficial copy to the [OTA Program](#).

Meet Academic Requirements Prior To Program Start

The prerequisite courses listed below must be completed by the end of the fall semester prior to beginning the OTA Program. These courses are not required at the time of application, but must be successfully completed before program entry.

- ☐ Qualify for ENGL 131- First Year English by appropriate L&C placement test score (through the Assessment Center) or have completed one semester of college level English.
- ☐ Qualify for MATH 116-Intermediate Algebra by appropriate L&C placement test score (through the Assessment Center) or standardized test score or completion of MATH 112- Elementary Algebra with a grade of C or better
- ☐ Complete the following courses with a grade of C or better: SOCI 131-Introduction to Sociology; PSYC 131-General Psychology; and BIOL 132- Human Biology

Prove Residency

- ☐ Prove residency in Lewis and Clark Community College District No. 536, Southwestern Illinois College District No. 522, or East St. Louis Community College Center thirty days before beginning the OTA Program. Students who are residents in other community college districts, who have a CAREER agreement with L&C, may be eligible to apply if there is not an OTA program in the student's home district.

Enrollment: Enroll@lc.edu 618-468-2222	Academic Advisor: Heather Amburg (hamburg@lc.edu) 618-468-2274	Financial Aid: Finaid@lc.edu 618-468-2223	Assessment Center: Testingcenter@lc.edu 618-468-5232	OTA Program Coordinator: Debbie Witsken (dwitsken@lc.edu) 618-468-4419	OTA Division Assistant: Leah Sandidge (lsandidge@lc.edu) 618-468-4402
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