



## **Lewis & Clark Community College – Teach-Out Plan Statement**

In accordance with U.S. Department of Education regulations and accreditor requirements, Lewis & Clark Community College (LCCC) is committed to supporting students affected by the discontinuation of any academic program or institutional change through a formal **Teach-Out Plan**. This plan ensures that all currently enrolled students are given a fair and reasonable opportunity to complete their program of study without disruption or loss of academic progress.

### **Teach-Out Objectives:**

- Allow currently enrolled students to complete their degrees or certificates within a defined timeline.
- Provide academic advising and support services to assist with completion or transfer.
- Offer courses necessary to fulfill program requirements during the teach-out period.
- Facilitate transfer pathways to comparable programs at partner institutions when necessary.

### **Student Support Services:**

- **Academic Advising:** One-on-one planning to outline completion options.
- **Transfer Assistance:** Coordination with regional colleges and universities for seamless transfer.
- **Financial Aid Counseling:** Guidance on eligibility, aid continuation, and transfer impacts.
- **Course Access:** Continued availability of required classes in-person, online, or hybrid.

### **Maintenance of Records:**

Student academic records will remain securely housed with LCCC and will be available upon request through the Registrar's Office at any time during and after the teach-out period.

### **Communication & Updates:**

Students affected by a teach-out will be contacted directly via email and letter. Regular updates will also be available on this Consumer Information page.

### **Contact for Teach-Out Questions:**

#### **Office of Academic Affairs**

Lewis & Clark Community College

Phone: (618) 468-4000

Email: [sczerwin@lc.edu](mailto:sczerwin@lc.edu)

Address: 5800 Godfrey Road

Godfrey, IL 62035

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For the most current information, please check this page regularly or contact the Office of Academic Affairs.