

## **Student Work Study Job Posting**

Department: Student Services-Counseling Department Immediate Supervisor: Brooke Frank Hours required of this position per week: <u>2-5</u>

## Skills required

- Minimum of 2.5 GPA
- Letter of Recommendation from Lewis and Clark Faculty or Staff
- Interest in issues regarding mental health
- Must be a student in their second semester or above who plans to return to Lewis & Clark the following year

## Responsibilities:

- Serves as a mentor to new and future students
- Serve as a liaison for students to Student Services/ Counseling
- Comfortable going into classrooms and spreading awareness of our services as an ambassador of the Counseling Department
- Maintain confidentiality of students and maintain appropriate relationships.
- Meet Regularly with Peer Mentorship Team (Campus Cares Crew)
- Willing to complete Peer Mentor Training & Mental Health First Aid
- Makes referrals to campus resources as appropriate in both routine and emergency.

Student Work Study Employment offers students the opportunity to work while attending courses at Lewis and Clark Community College.

Applications for this position should be submitted to Kathie Allen in the Financial Aid Department located in BA 2450.