

Student Work Study Job Posting

Department: Library Computer Lab Immediate Supervisor: Greg Cash Hours required of this position per week: <u>20</u>

Skills required and responsibilities:

- Basic knowledge of Microsoft Office Suite
- Assist patrons with general computer use and printing
- Troubleshooting of common computer problems
- Oversee 2 computer labs

Student Work Study Employment offers students the opportunity to work while attending courses at Lewis and Clark Community College.

Applications for this position should be submitted to Kathie Allen in the Financial Aid Department located in BA 2450.

Application deadline: Ongoing