



Honors College Reference Form

If you have been requested to complete a Reference Form for a student applying to the Lewis and Clark Community College Honors College, please fill out the following form and return it to the address listed below. Your early response (within 7 days) would be appreciated. You are welcome to include an additional letter of recommendation.

You may send these documents via email to Jen Cline, Honors College Coordinator, at jacline@lc.edu or mail them to CW 5306, 5800 Godfrey Road, Godfrey IL 62035.

Applicant name _____

Reference name _____ Title _____

Institution _____

Address _____

Phone number _____ Email _____

How do you know the applicant?

How long have you known the applicant? _____

How well do you know the applicant (mark one)? Very Well Well Casually

Would you recommend this student for our program (mark one)?

Highly recommend Recommend Recommend with reservation Not able to recommend

Please explain your choice above: _____

If you had to choose one word to describe the applicant, what would it be? Why?

Please rate the applicant on the following:

Exceptional Above Average Average Below Average N/A

Intellectual promise

Written communication skills

Verbal communication skills

Critical thinking skills

Leadership skills

Ability to work with a group

Positive attitude

Taking initiative and self-directedness

Follow-through

Accepting criticism

Is there anything else we should know about this applicant?

Signed X _____ Date: _____