

COMMUNITY COLLEGE DISTRICT NO. 536

BOARD OF TRUSTEES

October 13, 2020

MINUTES

The Regular Meeting of the Board of Trustees of Lewis and Clark Community College, District No. 536, was held Tuesday, October 13, 2020 online in a virtual format by teleconference via ZOOM: <https://lewisclark.zoom.us/j/94308348892?pwd=MC9iMjU0UmxVUHhRY3Yvejh5UmxoQT09> or by phone at 312-626-6799 with Meeting ID 943 0834 8892 and Password 397997. The meeting was called to order by Chairman David Heyen at 7:00 pm.

ROLL CALL

Present

David Heyen, Chair
Julie Johnson, Vice Chair
Kevin Rust, Secretary
Charles Hanfelder, Assistant Secretary
Robert Watson, Member
Brenda Walker McCain, Member
Dwight Werts, Member

Ashtyn Britt, Student Member

Absent—None

Also present were Ken Trzaska, Brett Reinert, Sean Hill, Mary Schulte, Nancy Kaiser, Jill Lane, Sue Czerwinski, Val Harris, Dylan Settles, Jeff Coles, Travis Jumper, Jeff Watson, Melissa Batchelor, Moselle Ash, Nathan Woodside, Tammy Boswell, George Provenzano, Laura Inlow, Gabe Springer, Chris Paulda, Nate Keener, Deb Witsken, Dennis Weedman, Dennis Krieb, and Sue Keener and other faculty, staff, and community members.

PUBLIC COMMENT

APPROVAL ITEMS

Following the President's recommendation Mr. Werts MOVED and Mr. Hanfelder SECOND that an omnibus motion be made for the following approval items:

Approval of the Minutes for the Regular Meeting on September 8, 2020 as presented;

Approval of the Minutes for the Finance Committee Meeting on September 3, 2020 as presented in (Attachment 1 of these minutes);

Approval of the Bills as presented in (Attachment 2 of these Minutes);

Approval of the Treasurer's Report as presented in (Attachment 3 of these Minutes);

Approval of the Balance Sheet as presented in (Attachment 4 of these Minutes);

Approval of the Statement of Revenue and Expenditures as presented in (Attachment 5 of these Minutes);

Approval of the Bid Information as presented in (Attachment 6 of these Minutes);

Approval of Contracts Requiring Board Approval (Attachment 7 of these Minutes)

Approval of Purchases Requiring Board Approval (Attachment 8 of these Minutes)

Approval of the Contract Change Orders/Insurance Renewals/Asset Disposal as presented in (Attachment 9 of these Minutes);

Approval of the Personnel Report for the Separation of:

Full-Time

Bauer, Renee – Professor and Counselor, Psychology & Student Development and Counseling, effective May 19, 2021;

Elledge, Jeremy – Construction Program Manager, Adult Education, effective September 28, 2020;

Lichtsinn, Sara – Accountant, Finance, effective October 15, 2020.

Part-Time

Gill, Nicole – Counselor, Talent Search, effective October 15, 2020.

and approve employment of:

Full-Time

Mohlman, Jessica- Environmental Technician, NGRREC, effective November 2, 2020.

Woodside, Nathan- Media Specialist, Media Services, effective October 16, 2020.

Part-Time--None

Part-Time, Short Term--None

Part-Time/Overload:

<u>Akers, Michael E</u>	<u>Emergency Medical Technician</u>
	<u>Emergency Medical Technician</u>
<u>Aldridge, Yuhsuan</u>	<u>Major Applied Music Instruction</u>
	<u>Piano</u>
	<u>Cello</u>
	<u>Cello</u>
<u>Almodovar-Colon, Ricardo J</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Baahmann, Katelyn S</u>	<u>Basic Exercise</u>
	<u>Drama</u>
	<u>Music</u>
	<u>Geography</u>
	<u>Geography</u>
	<u>Healthy Snacking</u>
	<u>Self Advocacy</u>
	<u>Self Advocacy</u>
<u>Bailey, Randi P</u>	<u>Art</u>
	<u>Healthy Living</u>
	<u>Drama</u>
	<u>Self Advocacy</u>
<u>Banks, Randolph E</u>	<u>Appreciation of Music</u>
	<u>Non-Western Music</u>
	<u>Introduction to American Music</u>
	<u>Percussion</u>
<u>Barnett, Melissa K</u>	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Operative Procedures</u>
	<u>Operative Procedures</u>
<u>Batchelor, Melissa A</u>	<u>Health, Safety and Nutrition</u>
	<u>Children's Laboratory</u>
	<u>Education Observation Lab</u>
	<u>Introduction to Special Education</u>
<u>Becraft, Meghan M</u>	<u>Orofacial Anatomy</u>
	<u>Orofacial Anatomy</u>
	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Beeler, Megan I</u>	<u>Principles of Microeconomics</u>
<u>Bell, Timothy A</u>	<u>Introduction to Modern Business</u>
	<u>Fundamentals of Management</u>
<u>Bergin, Brian P</u>	<u>Principles of Macroeconomics</u>

<u>Bernaix, Justin J</u>	<u>Basic English</u>
	<u>Basic English</u>
<u>Bittles, Matthew G</u>	<u>Appreciation of Music</u>
	<u>Non-Western Music</u>
	<u>Jazz in Multicultural America</u>
	<u>Non-Western Music</u>
<u>Bodden, Kevin M</u>	<u>College Algebra Support</u>
	<u>College Algebra</u>
	<u>General Education Mathematics</u>
	<u>Calculus for Busn & Social Science</u>
	<u>College Algebra</u>
<u>Bolin, Alicia M</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Bosco, Dennis A</u>	<u>Introduction to 3D Parametric Design</u>
	<u>Advanced Inventor</u>
<u>Boswell, Tammy L</u>	<u>Microsoft Access</u>
	<u>Microsoft PowerPoint</u>
	<u>Computer Literacy</u>
	<u>Computer Literacy</u>
<u>Botterbush, Kevin J</u>	<u>Real Estate Brokerage</u>
	<u>Real Estate Transactions</u>
<u>Boudouris, Leslie M</u>	<u>First-Year English II</u>
<u>Bridges, Andrew J</u>	<u>Introduction to Process Technology</u>
<u>Brown, Rita M</u>	<u>First-Year English I</u>
	<u>First-Year English I Support</u>
<u>Brown, Roberta E</u>	<u>Dental Materials</u>
	<u>Dental Materials</u>
	<u>Dental Materials</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
<u>Bruha, Alan J</u>	<u>Fund of Gen, Organic & Biochemistry</u>
<u>Burgess, Sandra J</u>	<u>Comparative Religion I</u>
<u>Burkhart, Jerrold R</u>	<u>Legal Research and Writing I</u>
<u>Burnley, Edward J</u>	<u>Fire Service Safety & Survival</u>
<u>Burns, Elisabeth R</u>	<u>Children's Literature</u>
	<u>Children's Literature</u>
<u>Busler, Mary E</u>	<u>Public Speaking</u>
<u>Calaway-Habeck, Ronald D</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Caldwell, Denise L</u>	<u>Clinical for NURS-172</u>

<u>Callahan, Shane W</u>	<u>Personal and Community Health</u>
	<u>Strength Training and Fitness</u>
	<u>Exercise Physiology</u>
	<u>Sport Psychology</u>
	<u>Exercise for Special Populations</u>
	<u>Exercise Science Internship</u>
<u>Carruthers, Cathy B</u>	<u>Legal Terminology</u>
<u>Casselman, Sara A</u>	<u>Public Speaking</u>
<u>Cato, Jacquelyn S</u>	<u>Human Sexuality and Reproduction</u>
	<u>Biology of Nutrition</u>
	<u>Biology of Nutrition</u>
<u>Cavanaugh, Melissa S</u>	<u>Orofacial Anatomy</u>
	<u>Orofacial Anatomy</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Enhancement</u>
	<u>Dental Hygiene Practice III</u>
<u>Chapman, Christina M</u>	<u>Basic English</u>
	<u>Reading</u>
	<u>Best Practices in Remote Teaching</u>
	<u>Teaching & Learning Assessment</u>
<u>Chappee, Candida L</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Clark, Jonathan C</u>	<u>Fundamentals of Biological Science</u>
	<u>Human Inheritance</u>
	<u>Evolutionary Theory</u>
<u>Clayton, Krista A</u>	<u>New Student Experience</u>
	<u>Reading</u>
	<u>Reading</u>
	<u>Integrated Study Skills</u>
<u>Cline, Jennifer A</u>	<u>Honors College Coordination</u>
	<u>3P Grading System</u>
<u>Cloud, Paul A</u>	<u>Comparative Religion I</u>
	<u>Comparative Religion I</u>
<u>Colburn, Tracy D</u>	<u>Clinical for NURS-270</u>
<u>Conrad, Terry L</u>	<u>PC Servicing</u>
	<u>Operating Systems</u>
<u>Cook, Benjamin D</u>	<u>Intro to Automotiv. Eng Perf/Repair</u>

<u>Cooper, Jacquelyn M</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Enhancement</u>
	<u>Dental Hygiene Practice III</u>
<u>Corby, Emily H</u>	<u>Women in Literature</u>
<u>Corby, Francis M</u>	<u>First-Year English I</u>
<u>Corey, Julie B</u>	<u>Nursing Concepts and Management IV</u>
<u>Culliver, Daniel C</u>	<u>Advanced 3D Modeling and Animation</u>
<u>Cummings, Liza</u>	<u>College Algebra</u>
	<u>College Algebra Support</u>
<u>Dankenbring, Doug A</u>	<u>WRB-Medical First Responder</u>
<u>Dare, Monica T</u>	<u>History of Art I</u>
	<u>History of Art I</u>
<u>Davidson, Ann M</u>	<u>Non-Western Art</u>
<u>Davis-Wilson, Melody A</u>	<u>Introduction to Health Information</u>
<u>Davison, Thomas M</u>	<u>Fire Crew Rookie School</u>
	<u>WRB-Medical First Responder</u>
<u>Day, Christopher K</u>	<u>Introduction to the Visual Arts</u>
	<u>Introduction to the Visual Arts</u>
	<u>Introduction to the Visual Arts</u>
<u>DeWerff, Terri A</u>	<u>Supported College Transition III</u>
<u>Deverman, Michelle L</u>	<u>Public Speaking</u>
	<u>Public and Private Communication</u>
<u>DiPaolo, Robert D</u>	<u>Introduction to Modern Business</u>
	<u>Principles of Macroeconomics</u>
	<u>Principles of Microeconomics</u>
	<u>Fundamentals of Management</u>
<u>Dilisio, Mary E</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Dillon, Hannah R</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Dixon, Kathleen</u>	<u>Music</u>
	<u>Logic</u>
	<u>Self Advocacy</u>
<u>Dollar, Nathanael C</u>	<u>Intro to Physical Anthropology</u>
	<u>Cultural Anthropology</u>
<u>Dollins, Leonard B</u>	<u>GED Test Preparation</u>
<u>Dombek, David J</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Downey, Ryan A</u>	<u>General Psychology</u>
	<u>General Psychology</u>
<u>Drillinger, David W</u>	<u>Trumpet</u>

<u>Duncan, Dustin C</u>	<u>Fitness & Conditioning I</u>
	<u>Fitness & Conditioning I</u>
	<u>Fitness and Conditioning II</u>
<u>Dutton, Christina M</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Earnshaw, Dawn K</u>	<u>Basic Nurse Assistant Training</u>
<u>Ellis, Dennis P</u>	<u>Windows Network Configuration</u>
	<u>Cisco Networking I</u>
<u>Ellis, Kathleen L</u>	<u>Career Development</u>
	<u>New Student Experience</u>
	<u>New Student Experience</u>
	<u>Job Seeking Skills</u>
	<u>Targeting the Job Market</u>
<u>Elmendorf, Maxwell A</u>	<u>Engineering Orientation</u>
<u>Evans, Brandi M</u>	<u>Basic Communication I</u>
<u>Ewin, Gretchen E</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Feezel, Regina L</u>	<u>Introduction to Philosophy</u>
	<u>Fundamentals of Logical Reasoning</u>
<u>Folsom, Lindsey N</u>	<u>Basic Music Theory</u>
	<u>Piano I</u>
	<u>Non-Western Music</u>
<u>Forys-Cameron, Jessica R</u>	<u>Introduction to the Visual Arts</u>
	<u>Introduction to the Visual Arts</u>
	<u>Non-Western Art</u>
<u>Fosha, Christina M</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Freeman, Daniel J</u>	<u>Process Technology Operations</u>
<u>Fuhler, Jennifer M</u>	<u>First-Year English I</u>
	<u>Multicultural American Literature</u>
<u>Gallaher, Randall R</u>	<u>General Education Statistics</u>
	<u>Statistics</u>
	<u>Statistics</u>
	<u>Statistics</u>
	<u>General Education Mathematics</u>
	<u>General Education Math Support</u>
	<u>General Education Mathematics</u>
<u>Gardner, Leigh A</u>	<u>Pathophysiology I</u>
	<u>Medical Office Procedures</u>
	<u>Pathophysiology II</u>
<u>Genovese, Tonya L</u>	<u>American Government</u>
<u>Genslinger, Joseph N</u>	<u>Introduction to Astronomy</u>
	<u>Introduction to Astronomy</u>

<u>Gockel, Rebecca S</u>	<u>Business and the Legal Environment</u>
	<u>Human Resource Management</u>
	<u>Litigation</u>
	<u>Family Law</u>
	<u>Paralegal Internship</u>
	<u>Bankruptcy Law and Creditors' Rights</u>
<u>Goetz, Tara M</u>	<u>Adobe Photoshop</u>
	<u>Adobe Photoshop</u>
	<u>Desktop Publishing Using InDesign</u>
	<u>Web Page Design Essentials</u>
<u>Grant, Elizabeth E</u>	<u>Public Speaking</u>
	<u>Public and Private Communication</u>
	<u>Teaching & Learning Assessment</u>
	<u>Public Speaking</u>
	<u>Teaching & Learning Assessment</u>
<u>Greer, Victoria N</u>	<u>GED Test Preparation</u>
<u>Hake, Vicki L</u>	<u>Dental Hygiene Enhancement</u>
<u>Halemeyer, Robin S</u>	<u>Clinical for NURS-270</u>
<u>Hall, Joel D</u>	<u>Introduction to Architecture</u>
	<u>Architectural Graphics</u>
<u>Hall, Rodney D</u>	<u>WRB-Emerg Response Rookie School-8hr</u>
	<u>WRB-Hazmat Technician Training</u>
	<u>WRB-Medical First Responder</u>
<u>Hallstead, Chrissea M</u>	<u>Operative Procedures</u>
	<u>Operative Procedures</u>
<u>Harris, Ashley J</u>	<u>Level II Fieldwork A</u>
	<u>Theory of Psychosocial Occupation</u>
<u>Harris, Charles D</u>	<u>Geography by World Regions</u>
	<u>World History I</u>
	<u>American Government</u>
	<u>International Relations</u>
<u>Hawk, Stephanie M</u>	<u>Elementary Algebra</u>
<u>Haynes, Rita S</u>	<u>Clinical for NURS-272</u>
<u>Herman, Karl J</u>	<u>Introduction to Astronomy</u>
<u>Hilgendorf, Terri R</u>	<u>Mythology</u>
<u>Hill, Tavish L</u>	<u>Introduction to Astronomy</u>
	<u>Concepts of Physics</u>
	<u>Introduction to Physics I</u>
<u>Hodge, Jerry M</u>	<u>Physical Geography</u>
<u>Hoffmann, Craig C</u>	<u>Basic Design I</u>
	<u>Basic Design II</u>
<u>Holloway, Paula C</u>	<u>Anatomy-Physiology I</u>
	<u>Anatomy-Physiology I</u>

<u>Hopkins, Sharon Z</u>	<u>Science</u> <u>Foreign Languages, Traditions, & Culture</u> <u>Current Events</u> <u>Self Advocacy</u>
<u>Householder, Jason L</u>	<u>Computer Aided Drafting</u> <u>Advanced Computer Aided Drafting</u>
<u>Howald, Roxanne R</u>	<u>Level II Fieldwork A</u> <u>Occupation: Infant to Adult</u>
<u>Howell, Nicholas P</u>	<u>Digital Electronics</u>
<u>Huff, Brandon J</u>	<u>Statistics Support</u> <u>Health Sciences-Integrated Math</u>
<u>Hughes, Pamela S</u>	<u>Dental Hygiene Practice IV</u> <u>Dental Hygiene Practice III</u>
<u>Hung, Angela K</u>	<u>Drawing I</u>
<u>Hussey, Peter A</u>	<u>Non-Western Music</u> <u>Non-Western Music</u> <u>Minor Applied Music I</u> <u>Major Applied Music Instruction</u> <u>Percussion Ensemble</u> <u>Honors College Coordination</u>
<u>Hutcherson, Luther B</u>	<u>Fund of Gen, Organic & Biochemistry</u>
<u>Jackson, Juliet R</u>	<u>Music Theory I</u> <u>Minor Applied Music I</u> <u>Music Theory III</u> <u>Major Applied Music Instruction</u> <u>Voice</u>
<u>Jarden, Timothy G</u>	<u>Jazz Band</u> <u>Minor Applied Music I</u> <u>Major Applied Music Instruction</u> <u>Major Applied Music Instruction</u> <u>Major Applied Music Instruction</u> <u>Jazz Band</u> <u>Guitar</u>
<u>Jedlicka, Glenda J</u>	<u>Women in Art</u> <u>Non-Western Art</u> <u>Advanced Digital Photography</u> <u>Advanced Adobe Photoshop</u> <u>Advanced Digital Photography</u>
<u>Jett, Louise M</u>	<u>Graphic Design II</u> <u>Marketing Creative Portfolios</u> <u>Computer Graphics Cooperative</u> <u>News Writing</u> <u>Web Designer Cooperative</u>

	<u>Graphic Design I</u>
<u>Johnson, Beth A</u>	<u>Clinical for NURS-172</u>
<u>Johnson, David A</u>	<u>Contemporary Moral Problems (Ethics)</u>
	<u>Contemporary Moral Problems (Ethics)</u>
	<u>Contemporary Moral Problems (Ethics)</u>
<u>Johnson, Kelly D</u>	<u>Introduction to Child Development</u>
	<u>Observation & Assessment of Children</u>
<u>Jumper, Travis N</u>	<u>Introduction to Welding Industry</u>
	<u>Oxyfuel Welding & Cutting</u>
	<u>Fabrication and Layout</u>
	<u>Welding Internship</u>
<u>Kalker, Brett D</u>	<u>Public and Private Communication</u>
<u>Kamp, Nathan D</u>	<u>MadCoS&R-ConfinedSp.CompetentPerson</u>
	<u>WRB-Medical First Responder</u>
	<u>Kurtz-Prce/Rope Rescue Refresher</u>
	<u>Kurtz-Prce/Rope Rescue Refresher</u>
<u>Keller, Chad J</u>	<u>Introduction to Human Services</u>
	<u>Social Psychology</u>
<u>Kimble, Coral Y</u>	<u>Elementary Algebra</u>
	<u>Intermediate Algebra</u>
<u>Koberna, Brian D</u>	<u>Computer Forensics</u>
<u>Kokenyesi, Robert</u>	<u>Anatomy-Physiology I</u>
	<u>Anatomy-Physiology I</u>
	<u>Anatomy-Physiology II</u>
<u>Kosydor, Tiffany J</u>	<u>Orofacial Anatomy</u>
	<u>Orofacial Anatomy</u>
	<u>Operative Procedures</u>
<u>Kuebrich, Paul M</u>	<u>Instrumentation Tech Internship</u>
	<u>Process Technology Systems</u>
	<u>Process Troubleshooting</u>
<u>Kuithe, Lori S</u>	<u>Computer Literacy</u>
	<u>Computer Literacy</u>
	<u>Business Documents I</u>
<u>Lancaster, Brenda F</u>	<u>Gospel Choir</u>
	<u>Gospel Choir</u>
	<u>Voice</u>
<u>Lanigan, Kevin L</u>	<u>Oxyfuel Welding & Cutting</u>
<u>Lee, Robert E</u>	<u>Oxyfuel Welding & Cutting</u>
<u>Lefevre, Dianna</u>	<u>Mythology</u>
<u>Lemoine, Edward C</u>	<u>Pre-GED Instruction</u>
<u>Lemons, Michael E</u>	<u>Introduction to Mass Communications</u>
	<u>Intermediate Announcing</u>
	<u>Radio Broadcasting Internship</u>

<u>Litteken, Kurt W</u>	<u>Fire Service Building Construction</u>
<u>Long, Darla K</u>	<u>Emergency Medical Technician</u>
	<u>Medical Emergencies</u>
	<u>Traumatic Emergencies</u>
	<u>Paramedic Clinicals II</u>
	<u>Paramedic Skill & Scenario Lab II</u>
<u>Longmeyer, Dana R</u>	<u>Clinical for NURS-272</u>
<u>Louvier, Thomas W</u>	<u>Fundamentals of Logical Reasoning</u>
	<u>Fundamentals of Logical Reasoning</u>
	<u>Contemporary Moral Problems (Ethics)</u>
<u>Love, Mario K</u>	<u>American Government</u>
	<u>American Government</u>
	<u>State and Local Government</u>
<u>Lowe, Suzanne L</u>	<u>Theory of Psychosocial Occupation</u>
	<u>Theory of Physical Occupation</u>
	<u>Therapeutic Modalities</u>
<u>Lozowski, Emma S</u>	<u>College Algebra</u>
	<u>General Education Statistics</u>
	<u>Statistics</u>
<u>Macias, Maria D</u>	<u>Art</u>
	<u>Art</u>
	<u>Self Advocacy</u>
<u>Maciejewski, Abby J</u>	<u>Revit</u>
<u>Margarida, Mary J</u>	<u>Technical Writing</u>
	<u>Reading</u>
<u>Massie, DeAnna M</u>	<u>First-Year English I Support</u>
	<u>First-Year English I Support</u>
	<u>First-Year English I</u>
	<u>First-Year English I</u>
	<u>Learner Centered Instruction</u>
	<u>Teaching & Learning Assessment</u>
<u>Mayernik, Ashley A</u>	<u>Clinical for NURS-170</u>
<u>Maynard, Kim M</u>	<u>Career Development</u>
	<u>Career Development</u>
	<u>Career Development</u>
	<u>Career Development</u>
<u>McClellan, Doyle V</u>	<u>PC Servicing</u>
	<u>Linux and UNIX Operating Systems</u>
	<u>Network Security</u>
	<u>Computer Network & System Internship</u>
	<u>Cisco Networking I</u>
	<u>Penetration Testing</u>
<u>McHugh, Barbara J</u>	<u>Piano</u>

	<u>Piano</u>
<u>McKee, Janice C</u>	<u>Geography by World Regions</u>
	<u>Geography by World Regions</u>
<u>Mercer, Patricia A</u>	<u>Clinical for NURS-272</u>
<u>Merideth, Doris A</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Merli, Deborah A</u>	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Clinic Supervisor</u>
	<u>Dental Hygiene Enhancement</u>
	<u>Dental Hygiene Practice III</u>
<u>Meske, Melissa A</u>	<u>Introduction to Marketing</u>
<u>Mettler-Cherry, Paige A</u>	<u>Natural Resources & Environmental Sci</u>
	<u>Plant Growth & Development</u>
<u>Michael, Louis P</u>	<u>Guitar Ensemble</u>
	<u>Guitar Ensemble</u>
	<u>Minor Applied Music I</u>
	<u>Jazz Improvisation Lab</u>
	<u>Major Applied Music Instruction</u>
	<u>Guitar Ensemble</u>
	<u>Guitar Ensemble</u>
	<u>Jazz Improvisation Lab</u>
	<u>Piano</u>
<u>Miller, William E</u>	<u>Business and the Legal Environment</u>
<u>Moody, Kathy S</u>	<u>Pre-GED Instruction</u>
	<u>Pre-GED Instruction</u>
<u>Moss, James K</u>	<u>Field Biology</u>
	<u>Internship</u>
	<u>Natural Resources & Environmental Sci</u>
	<u>Introduction to Storm Water</u>
<u>Mueller, Aaron J</u>	<u>Comparative Religion I</u>
<u>Mumba, Mumba</u>	<u>Teaching & Learning Assessment</u>
<u>Munden, Nicole J</u>	<u>Calculus and Analytic Geometry I</u>
<u>Myers, Megan E</u>	<u>Architectural Design II</u>
<u>Nasello, Gregory C</u>	<u>Medical Terminology</u>
<u>Niehaus-Scheller, Jodene A</u>	<u>Clinical for NURS-272</u>
<u>Noble, Jessica B</u>	<u>Criminology</u>
	<u>Criminology</u>
	<u>Intro to Corrections</u>
	<u>Intro to Corrections</u>

	<u>The Juvenile Offender</u>
	<u>Crime and Popular Culture</u>
	<u>Criminal Justice Internship</u>
	<u>Criminology</u>
	<u>Criminal Investigation</u>
	<u>Criminal Investigation</u>
	<u>Forensics: Trace Evidence Analysis</u>
	<u>Teaching & Learning Assessment</u>
<u>Noble, Penny K</u>	<u>Art</u>
	<u>Music</u>
	<u>Healthy Living</u>
	<u>Mad Science Lab</u>
	<u>Literature</u>
	<u>Self Advocacy</u>
<u>Norcio, Lawrence P</u>	<u>Fund of Gen, Organic & Biochemistry</u>
	<u>Fund of Gen, Organic & Biochemistry</u>
<u>O'Leary-Johnson, Stefanie A</u>	<u>General Education Statistics</u>
	<u>General Education Statistics</u>
<u>Ollenbittle, David F</u>	<u>Advanced Radio Production</u>
<u>Paschall, Jeremy T</u>	<u>WRB-Emerg Response Rookie School-8hr</u>
	<u>Hazardous Materials Awareness</u>
	<u>Fire Protection Systems</u>
	<u>WRB-Medical First Responder</u>
<u>Patridge, Barry N</u>	<u>Guitar</u>
<u>Patterson, Carol S</u>	<u>Intermediate Algebra</u>
<u>Phillips, Stephen P</u>	<u>First-Year English I Support</u>
	<u>First-Year English I</u>
<u>Phouangmalay, Kayla L</u>	<u>Pathology II</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Pierson, T M</u>	<u>Basic Design I</u>
<u>Pohlman, Stephen L</u>	<u>American Government</u>
	<u>American Government</u>
	<u>State and Local Government</u>
<u>Poole, Linda L</u>	<u>Introduction to Modern Business</u>
	<u>Principles of Macroeconomics</u>
	<u>Principles of Microeconomics</u>
<u>Provenzano, George</u>	<u>Principles of Macroeconomics</u>
	<u>Principles of Microeconomics</u>
<u>Pupillo, Kathryn E</u>	<u>Accounting for Small Business</u>
	<u>Intermediate Accounting II</u>
	<u>Accounting for Small Business</u>

<u>Rankin, Sarah K</u>	<u>General Psychology</u>
	<u>General Psychology</u>
<u>Rassi, Nathan J</u>	<u>Applied Physics I</u>
<u>Raymond, Amie M</u>	<u>Clinical for NURS-270</u>
<u>Reed, Andre' L</u>	<u>Prealgebra</u>
	<u>Prealgebra</u>
<u>Reese, Christopher C</u>	<u>Introduction to Astronomy</u>
	<u>Introduction to Astronomy</u>
<u>Renth, Clayton V</u>	<u>Automotive Technology Internship</u>
<u>Reynolds, Christopher E</u>	<u>Orientation to Automotive Technology</u>
<u>Ridings, Shelle A</u>	<u>Pharmacology for Medical Assistants</u>
	<u>Clinical Medical Assisting Skills I</u>
	<u>Health Insurance and EHR</u>
	<u>Clinical Medical Assisting Skills II</u>
	<u>Medical Assisting Exam Review</u>
	<u>Health Information/Coding Externship</u>
	<u>Medical Assisting Externship</u>
<u>Robeen, Gene L</u>	<u>Java Programming</u>
	<u>C++ Programming</u>
<u>Roberts, Donald R</u>	<u>Powershell For Active Directory</u>
	<u>Cisco Networking II</u>
<u>Rodgers, Vickie G</u>	<u>Clinical for NURS-170</u>
<u>Rohr, Megan C</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Root, Nancy J</u>	<u>Operative Procedures</u>
	<u>Operative Procedures</u>
<u>Rottmann, Carrie A</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Ruyle, Jessi L</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Saenz, Brian C</u>	<u>Cultural Awareness in the Classroom</u>
<u>Sanson, Tesha J</u>	<u>Clinical for NURS-170</u>
<u>Scheffel, Christine M</u>	<u>Prealgebra</u>
<u>Scheldt, Lisa D</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Schneiderheinze, Douglas D</u>	<u>Issues in E-Commerce & Social Media</u>
	<u>Business Co-Op I</u>
	<u>Business Co-Op I</u>
	<u>Principles of Macroeconomics</u>
	<u>Principles of Macroeconomics</u>
	<u>Principles of Macroeconomics</u>
	<u>Fundamentals of Management</u>
	<u>Operations Management</u>

<u>Schnietz, Alina A</u>	<u>Elementary Spanish I</u> <u>Coordination</u>
<u>Schrage, Brian P</u>	<u>Introduction to Video Production</u>
<u>Schrage, Cole R</u>	<u>WRB-Emerg Response Rookie School-8hr</u> <u>WRB-Hazmat Technician Training</u> <u>Principles of Emergency Services</u> <u>WRB-Medical First Responder</u>
<u>Sexton, Frederick M</u>	<u>College Algebra</u> <u>Collège Algebra</u> <u>Calculus & Analytic Geometry II</u>
<u>Shepard, Shannon S</u>	<u>General Psychology</u>
<u>Shreve, Scott M</u>	<u>General Zoology</u> <u>Applied Entomology</u>
<u>Shultz, Emerson A</u>	<u>Saxophone</u>
<u>Silva, Lori D</u>	<u>GED Test Preparation</u>
<u>Simpson, Layne A</u>	<u>Introduction to Sociology</u> <u>Introduction to Sociology</u> <u>Introduction to Sociology</u> <u>Introduction to Sociology</u>
<u>Sinclair-Parish, Margie A</u>	<u>Financial Accounting</u> <u>Financial Accounting</u> <u>Financial Accounting</u> <u>Financial Accounting</u> <u>Managerial Accounting</u> <u>Managerial Accounting</u> <u>Accounting Co-Op</u> <u>Introduction to Marketing</u> <u>Walking</u> <u>Financial Accounting</u> <u>Managerial Accounting</u> <u>Teaching & Learning Assessment</u>
<u>Smallie, G S</u>	<u>HTML and CSS</u>
<u>Smith, Elizabeth B</u>	<u>Progressive Yoga</u> <u>Progressive Yoga</u> <u>Progressive Yoga</u> <u>Progressive Yoga</u>
<u>Snider, Michelle F</u>	<u>Dental Hygiene Practice IV</u> <u>Dental Hygiene Practice III</u>
<u>Sotiropoulos, Thomas D</u>	<u>Dental Hygiene Practice IV</u> <u>Dental Hygiene Practice III</u>
<u>Sowers, Victoria A</u>	<u>Piano</u>
<u>Spencer, Leslie R</u>	<u>Western Civilization I</u> <u>Western Civilization I</u>

	<u>American Republic: Beginning-1877</u>
	<u>American Nation: 1877 to Present</u>
<u>Splaingard, Kent J</u>	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Radiology</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Stair, David W</u>	<u>Fundamentals of Biological Science</u>
	<u>Biology: A Contemporary Approach</u>
	<u>General Botany</u>
<u>Stanard, Susan P</u>	<u>Concert Choir</u>
	<u>Concert Choir</u>
	<u>Appreciation of Music</u>
	<u>Voice</u>
<u>Steinmann, Thomas D</u>	<u>College Algebra Support</u>
	<u>Elementary Algebra</u>
<u>Stephens, Abigail F</u>	<u>Anatomy-Physiology II</u>
	<u>Anatomy-Physiology II</u>
<u>Stevenson, Megan R</u>	<u>Supported College Transition I</u>
	<u>Supported College Transition I</u>
	<u>Pre-GED Instruction</u>
<u>Sutton, Karen J</u>	<u>Public and Private Communication</u>
<u>Sweetman, Jake L</u>	<u>WRB-Emerg Response Rookie School-8hr</u>
	<u>WRB-Hazmat Technician Training</u>
<u>Sweetman, Tanner W</u>	<u>WRB-Hazmat Technician Training</u>
	<u>WRB-Medical First Responder</u>
<u>Swiezynski, Catherine H</u>	<u>Violin</u>
	<u>Violin</u>
	<u>Mozart Violin Choir</u>
<u>Taylor, Charles L</u>	<u>Fund of Gen, Organic & Biochemistry</u>
<u>Terrell, Nadine T</u>	<u>Environmental Geography</u>
	<u>Environmental Geography</u>
<u>Trimm, Todd W</u>	<u>Statistics Support</u>
	<u>Technology-Integrated Math</u>
	<u>General Education Mathematics</u>
	<u>General Education Statistics</u>
<u>Troxel, Kellie R</u>	<u>Medical Billing and Coding</u>
<u>Vaughn, Jeffrey L</u>	<u>Beginning Photography I</u>
	<u>Figure Drawing I</u>
<u>Vaughn, Richard B</u>	<u>Advanced Music Video Production</u>
<u>Vaughn, Sheila M</u>	<u>Pre-GED Instruction</u>
<u>Vithayathil, Rosemarie</u>	<u>Microbiology</u>
<u>Vogel, Joyce</u>	<u>General Psychology</u>

<u>Voyles, Amber D</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Enhancement</u>
	<u>Dental Hygiene Practice III</u>
<u>Vucich, David B</u>	<u>Intro to Corrections</u>
<u>Walters, Allison R</u>	<u>American Education</u>
	<u>American Education</u>
<u>Watson, Mary L</u>	<u>Orientation for Adjunct Instructors</u>
<u>Weber, Mary K</u>	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice III</u>
<u>Wellhausen, Kevin M</u>	<u>Nursing Concepts and Management II</u>
	<u>Nursing Concepts and Management III</u>
	<u>Clinical for NURS-272</u>
<u>Welsh, Ann M</u>	<u>Clinical for NURS-170</u>
<u>Werner, Amanda K</u>	<u>Math</u>
	<u>Basic Exercise</u>
	<u>Basic Exercise</u>
	<u>Music</u>
	<u>Music</u>
	<u>Public Involvement</u>
	<u>Self Advocacy</u>
	<u>Math</u>
	<u>Self Advocacy</u>
	<u>Literature</u>
<u>White, Kathleen M</u>	<u>General Psychology</u>
	<u>General Psychology</u>
	<u>Child Psychology</u>
	<u>Abnormal Psychology</u>
<u>White, Rodney A</u>	<u>Clinical for NURS-272</u>
	<u>Clinical for NURS-172</u>
<u>Whiteside, Daniel L</u>	<u>Fire Behavior and Combustion</u>
<u>Wickenhauser, Christina M</u>	<u>Financial Management</u>
	<u>Financial Management</u>
<u>Williams, Malcolm S</u>	<u>Crime Prevent and Patrol Techniques</u>
<u>Williams, Pamela D</u>	<u>Pre-GED Instruction</u>
	<u>Pre-GED Instruction</u>
<u>Wineinger, Rachel E</u>	<u>First-Year English I Support</u>
	<u>First-Year English I</u>
	<u>First-Year English I</u>
	<u>Integrated Study Skills</u>
<u>Witsken, Deborah A</u>	<u>Level II Fieldwork A</u>
	<u>Teaching & Learning Assessment</u>
<u>Witt, Dana M</u>	<u>Clinical for NURS-272</u>

<u>Witt, Jimmie L</u>	<u>Quality Control</u>
<u>Wright, Jessica L</u>	<u>Ecological Principles</u>
<u>Wuest, Joseph W</u>	<u>Metallurgy</u>
	<u>Metallurgy</u>
	<u>Welding Blueprint Reading</u>
	<u>Welding Blueprint Reading</u>
<u>Yates, Amanda K</u>	<u>Occupation: Infant to Adult</u>
	<u>Therapeutic Modalities</u>
<u>Yost, Diana L</u>	<u>Introduction to the Visual Arts</u>
	<u>The Art of Film</u>
	<u>Non-Western Art</u>

and approve promotion/transfer:

Full-Time

Hurst, Samantha- Promoted from Assessment Clerk to Assessment Specialist, Assessment Center, effective October 16, 2020.

Ellington, William- Transfer from Adult Education Student Services Coordinator/Instructor-Technology Focus to Instructional Coordinator, Adult Education, effective October 16, 2020.

and approve the Leaves of Absences:

Burns, Elisabeth – Assistant Director, Library Services; Library and Institutional Services; on leave effective August 31, 2020; returned from leave September 4, 2020;

Cranmer, David – Maintenance Worker III, Facilities, on leave effective September 23, 2020;

Earnshaw, Dawn – Instructor, Nursing, on leave effective August 25, 2020;

Green, Christopher – Maintenance Worker III, Facilities, on leave effective August 16, 2020; returned from leave effective August 31, 2020;

Griggs, Lindsay – Habitat Senior Assistant, NGRREC, on leave effective August 12, 2020; returned from leave August 28, 2020;

Van Walleghen, Barbara – Clinical Care Coordinator, Health Services – Nurse Managed Clinic, on leave effective August 18, 2020; returned from leave effective September 1, 2020;

Zippmann, Cody – Maintenance Worker III, Facilities, on leave effective August 21, 2020; returned from leave September 2, 2020.

and approve new positions for posting:

Register, Adult Education (Full-time)

- Post effective date following Board Approval
- Budget: Grant -
- Grade & current salary: C41 / \$37,145

Approval for receiving gifts as presented in (Attachment 10 of these minutes)

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Werts	Yea
Hanfelder	Yea
Watson	Yea
McCain	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea

MOTION CARRIED

INFORMATIONAL ITEMS

President Ken Trzaska expressed his appreciation for the warm welcome to Lewis and Clark. He reported he has already met with many legislators and mayors and visited many of the Lewis and Clark locations. The purpose of the site visits is to understand how things are working in those areas and how they connect back to the main campus so we can expand access in those areas and connect even more broadly with our rural communities. Dr. Trzaska noted there are retreats planned with the Executive Leadership Team and the Board. One of the exercises to assist with alignment and strategic planning is to receive input from the various stakeholders about what we should start, stop, or continue at the college as well as their expectations of the president.

DISCUSSION ITEMS

Chris Paulda, Director of Campus Operations, presented an updated Construction Projects Status Report. Bid documents are being finalized for the Main Complex Foundation Improvements project to meet the next available Capital Development Board (CDB) bid date of December 9. The Haskell Hall Fan Coil Replacement project is moving along and will be at 50 percent design development later this month. Trustee Rust asked about the \$37.5 million state budget allocation for Main Complex renovations, and if the college has a backup plan if that money doesn't come through. Paulda said there is no back-up plan for funding at that level, but the college keeps a priority maintenance list so items can be addressed as needed. Dr. Trzaska noted he plans to follow up with legislators for updates and will keep the Board and public aware of any decisions moving forward.

ACTION ITEMS

Mr. Werts MOVED and Ms. McCain SECOND that the Board approve the Grant or Sponsored Contract Opportunities as presented in (Attachment 11 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Werts	Yea
McCain	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea
Watson	Yea

MOTION CARRIED

Ms. McCain MOVED and Mr. Werts SECOND that the Board approve the 2021-2022 Academic Calendar as presented in (Attachment 12 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
McCain	Yea
Werts	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea
Watson	Yea

MOTION CARRIED

Mr. Werts MOVED and Ms. McCain SECOND that the Board approve the Student Academic Fees AY 2021-2022 as presented (Attachment 13 of these Minutes).

In response to trustee inquiry, Dean Jill Lane stated the program coordinators review their fees each year and propose necessary changes. The fees presented in the action item are fees that are changing from the previous year. She noted the trend is moving away from bookstore materials and toward custom materials that can more easily be covered by grants and scholarships.

Trustee Heyen asked if the Board would be included in the development of new courses and programs. Dean Lane responded a new streamlined process is in discussion. The current process is thorough and extensive. A new program is only created if there are jobs available that pay a living wage. Each proposal goes through an exhaustive review with the Illinois Community College Board where we must

submit why the college needs the program, how much it will cost, and who will teach it. By the time a new program comes to the Board for a vote, the Board will have had many opportunities to provide feedback. New programs must be approved by the Board before the application goes to the Illinois Community College Board. The contacts and relationships of the Board members in the community play a big role in program development and connecting with employers for collaborative opportunities.

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Werts	Yea
McCain	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea
Watson	Yea

MOTION CARRIED

Mr. Watson MOVED and Ms. Britt SECOND that the Board approve the FY22 Holiday Calendar as presented in (Attachment 14 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Watson	Yea
McCain	Yea
Werts	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea

MOTION CARRIED

Mr. Rust MOVED and Mr. Hanfelder SECOND that the Board approve Resolution 21-2 Tax Levy pursuant to 110 ILCS 805/3-14.3 with the combined educational and operations and maintenance purposes tax rate shall be 28.55 cents per \$100 of equalized assessed valuation for the year as presented (Attachment 15 of these Minutes).

Trustee Rust noted the Finance Committee met earlier in the day and had a good conversation about the options for this action item. On the one hand, we know there are some unknown expenses related to COVID and funding our technology expenses. But on the other hand, we have a declining enrollment and yet taxes are staying about where they were. Both are valid points and maybe we should go ahead and levy the full amount for which we are eligible, 29.09. Trustee Rust stated he felt comfortable we could hold at 28.55 cents again this year.

Trustee Heyen asked Mary Schulte to report on the funds we may receive to help cover the shortfall directly related to COVID. Schulte, Vice President of Finance stated the college received \$1 million in COVID relief to use institutionally and may also benefit from an insurance claim for a maximum of \$500,000 to offset some losses. Schulte noted this will not cover all of the losses related to COVID. Trustee Johnson proposed the possibility of levying the full amount this year and cutting the rate over the next few years instead. She stressed the importance of looking at the overall tax rate and not just this one component. Trustee Johnson stated she is hoping we can cut the rate in other areas and since we must figure out a way to pay for tech expenditures, it may be premature to cut this too much in this year of such uncertainty.

President Trzaska responded that technology expenses are nebulous but also necessary and suggested considering taking the full amount 29.09 cents per \$100 of equalized asset valuation and look at investing in technology moving forward so we can remain competitive and broaden access for students. Vice President of Finance Mary Schulte noted that this opportunity is only available to the college because it's already levying below than the state average. Trzaska added that not taking advantage of this eligibility would be like leaving more than \$220,000 on the table, which colleges are simply not doing right now. He suggested that perhaps that money, the difference between 28.55 cents and 29.09 cents (approximately \$220,000) could be allocated for technology.

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Rust	Yea
Hanfelder	Yea
Watson	No
McCain	No
Werts	No
Heyen	Yea
Johnson	No

MOTION FAILED

Ms. Johnson MOVED and Ms. McCain SECOND that the Board approve a modified Resolution 21-2 Tax Levy pursuant to 110 ILCS 805/3-14.3 at a rate of 29.09 cents per \$100 of equalized assessed valuation for the year as presented (Attachment 16 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Johnson	Yea
McCain	Yea
Werts	Yea
Heyen	No
Rust	No
Hanfelder	No
Watson	Yea

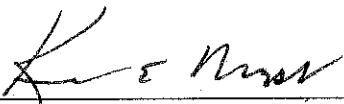
MOTION CARRIED

ANNOUNCEMENTS

The next Regular Meeting of the Board of Trustees will be held on Tuesday, November 10, 2020, at 7:00 pm. Unless there is a major decrease in the COVID positivity rate, this meeting will also be held via Zoom.

ADJOURNMENT

There being no further business Mr. Hanfelder MOVED and Mr. Rust SECOND the meeting be adjourned. The Chair declared the MEETING ADJOURNED at 7:50 p.m.



Kevin Rust, Secretary



David Heyen, Chair

DATED: 11-10-20