

COMMUNITY COLLEGE DISTRICT NO. 536

BOARD OF TRUSTEES

February 9, 2021

MINUTES

The Regular Meeting of the Board of Trustees of Lewis and Clark Community College, District No. 536, was held February 9 online in a virtual format by teleconference via ZOOM:

<https://lewisclark.zoom.us/j/98144070939?pwd=Mmd3SnIHaWxrSitKZjVPMGlSUVkydz09>

or by phone at 312-626-6799 with Meeting ID 981 4407 0939 and Password 657615.

ROLL CALL

Present

David Heyen, Chair  
Julie Johnson, Vice Chair  
Kevin Rust, Secretary  
Charles Hanfelder, Assistant Secretary  
Brenda Walker McCain, Member  
Dwight Werts, Member

Ashtyn Britt, Student Member

Absent

Robert Watson, Member

Also present were Ken Trzaska, Lori Artis, Brett Reinert, Sean Hill, Mary Schulte, Nancy Kaiser, Jill Lane, Sue Czerwinski, Val Harris, Sue Keener Brad Maher, Travis Jumper, Jessica Noble, Bobbie Brown, Laura Inlow, Tina Russell, Dennis Weedman, Tammy Boswell, Melissa Batchelor, Julie Grey, Angela Hung, Dick Warner, Ted Kratschmer, Gabe Springer, Dylan Suttles, Elizabeth Grant, Deb Witsken, Nate Keener, Joe Genslinger, Jen Fuhler, and other faculty, staff, and community members.

No public comments were submitted.

BUDGET HEALTH UPDATE

President Ken Trzaska gave a budget health update. When compared to the budget, the college is projecting a loss in tuition and fees and other revenues from a decrease in activity on campus due to COVID, but is continuing to move in the right direction, he said. Total expenses dropped around \$45,000 for this report. Salaries and benefits are down slightly, but the larger picture remains mostly unchanged. The category "write offs" was added to this report this month.

APPROVAL ITEMS

Following the President's recommendation Mr. Werts MOVED and Mr. Rust SECOND that an omnibus motion be made for the following approval items:

Approval of the Minutes for the Regular Meeting on January 12, 2021 as presented;

Approval of Minutes for January 6, 2021 (Personnel Committee) as presented in (Attachment 1 of these Minutes);

Approval of Minutes for January 6, 2021 (Policy Committee) as presented in (Attachment 2 of these Minutes);

Approval of Minutes for January 11, 2021 (Finance Committee) as presented in (Attachment 3 of these Minutes);

Approval of the Bills as presented in (Attachment 4 of these Minutes);

Approval of the Treasurer's Report as presented in (Attachment 5 of these Minutes);

Approval of the Operating Statement and Projections as presented in (Attachment 6 of these Minutes);

Approval of the Balance Sheet as presented in (Attachment 7 of these Minutes);

Approval of the Statement of Revenue and Expenditures as presented in (Attachment 8 of these Minutes);

Approval of the Bid Information as presented in (Attachment 9 of these Minutes);

Approval of Contracts Requiring Board Approval (Attachment 10 of these Minutes)

Approval of Purchases Requiring Board Approval (Attachment 11 of these Minutes)

Approval of the Contract Change Orders/Insurance Renewals/Asset Disposal as presented in (Attachment 12 of these Minutes);

Approval of Mileage Expenses for President Ken Trzaska as presented in (Attachment 13 of these Minutes);

Approval of the Personnel Report for the Separation of:

Full-Time

Cranmer, David – Maintenance Worker III, Facilities, effective February 12, 2021.

Sinclair-Parish, Margie – Professor, Business, effective May 19, 2021;

Vaughn, Jeffrey – Professor, Humanities – Art, effective May 19, 2021.

Part-Time—None

and approve employment of;

Full-Time

Swarrigin, Danielle- Accountant, Finance-Accounting Services, effective February 16, 2021.

**Part-Time/Overload (For period of 12/16/2020 to 1/15/2021)**

<u>Barnett, Melissa K</u>	<u>Operative Procedures</u>
	<u>Operative Procedures</u>
<u>Bittles, Matthew G</u>	<u>Non-Western Music</u>
<u>Bolin, Alicia M</u>	<u>Dental Hygiene Practice III</u>
<u>Brown, Roberta E</u>	<u>Dental Hygiene Clinic Seminar III</u>
<u>Callahan, Shane W</u>	<u>Personal and Community Health</u>
<u>Cavanaugh, Melissa S</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice IV</u>
	<u>Dental Hygiene Practice IV</u>
<u>Chappee, Candida L</u>	<u>Preclinical Dental Hygiene I</u>
	<u>Dental Hygiene Practice IV</u>
<u>Dailey, Patrick J</u>	<u>Biology of Nutrition</u>
<u>Dillon, Hannah R</u>	<u>Preclinical Dental Hygiene I</u>
<u>Dutton, Christina M</u>	<u>Dental Hygiene Practice III</u>
	<u>Dental Hygiene Practice III</u>
<u>Ewin, Gretchen E</u>	<u>Dental Hygiene Practice IV</u>
<u>Forys-Cameron, Jessica R</u>	<u>Non-Western Art</u>
<u>Fosha, Christina M</u>	<u>Dental Hygiene Practice III</u>
<u>Fuhler, Jennifer M</u>	<u>First-Year English I</u>
<u>Genovese, Tonya L</u>	<u>American Government</u>
<u>Gockel, Rebecca S</u>	<u>Business and the Legal Environment</u>
<u>Grant, Elizabeth E</u>	<u>Public Speaking</u>
<u>Jett, Louise M</u>	<u>Social Media Marketing</u>
<u>Kosydor, Tiffany J</u>	<u>Preclinical Dental Hygiene I</u>
<u>Merideth, Doris A</u>	<u>Dental Hygiene Practice III</u>
	<u>Preclinical Dental Hygiene I</u>
<u>Merli, Deborah A</u>	<u>Dental Hygiene Practice III</u>
<u>Rohr, Megan C</u>	<u>Dental Hygiene Practice III</u>
<u>Ruyle, Jessi L</u>	<u>Dental Hygiene Practice III</u>
	<u>Dental Hygiene Practice III</u>
<u>Snider, Michelle F</u>	<u>Dental Hygiene Practice IV</u>
<u>Sotiropoulos, Thomas D</u>	<u>Dental Hygiene Practice III</u>
	<u>Dental Hygiene Practice III</u>
<u>Stanard, Susan P</u>	<u>Appreciation of Music</u>
<u>Stevenson, Megan R</u>	<u>Integrated Study Skills</u>
<u>Weber, Mary K</u>	<u>Dental Hygiene Practice III</u>
	<u>Dental Hygiene Practice III</u>
<u>Yost, Diana L</u>	<u>Introduction to the Visual Arts</u>
	<u>The Art of Film</u>

**INSTRUCTIONAL SERVICES PERSONNEL RECOMMENDED FOR REEMPLOYMENT 2021/2022**

(Tenured)

Batchelor, Melissa	Hallstead, Chrissea	Munden, Nicole
Becraft Meghan	Harris, Ashley	Nasello, Gregory
Bernaix, Justin	Harrison, Jeffrey	Niehaus-Scheller, Jodene
Bodden, Kevin	Higgins, Steven	Noble, Jessica
Boswell, Tammy	Hilgendorf, Terri	Obernuefemann, Kelly
Brennan, Christopher	Huff, Brandon	O'Leary-Johnson, Stefanie
Brown, Roberta	Hussey, Peter	Patterson, Carol
Bruha, Allan	Johnson, Beth	Rankin, Sarah
Caldwell, Denise	Jumper, Travis	Reese, Christopher
Callahan, Shane	Keller, Chad	Renth, Clayton
Chapman, Christina	Kelso, Paula	Reynolds, Christopher
Cline, Jennifer	Killion, Stephanie	Ridings, Shelle
Colburn, Tracy	Kimble, Coral	Robeen, Gene
Cook, Benjamin	Kokenyesi, Robert	Sanson, Tesha
Corby, Emily	Kosydor, Tiffany	Schneiderheinze, Douglas
Corby, Francis	Kuebrich, Paul	Sexton, Frederick
Corey, Julie	Kuithe, Lori	Shepard, Shannon
Ferguson, Brian	LeFevre, Dianna	Stair, David
Fuhler, Jennifer	Lemons, Michael	Stanard, Susan Parton
Freimuth, Molly	Long, Darla	Steinmann, Thomas
Frizzo, Laine	Longmeyer, Dana	Wellhausen, Kevin
Gallaher, Randall	Martin-Dick, Tricia	Welsh, Ann
Genslinger, Joseph	Massie, DeAnna	White, Kathleen
Gockel, Rebecca	McClellan, Doyle	White, Rodney
Grant, Elizabeth	Mercer, Patricia	Witsken, Debbie
Griggs, Jeremy	Michael, Louis	Witt, Dana
Hake, Vicki	Moss, James (Scott)	Witt, Jimmie
Halemeyer, Robin	Mozur, Gerald	Zumwalt, John
Hall, Joel	Mumba, Mumba	

**INSTRUCTIONAL SERVICES PERSONNEL RECOMMENDED FOR REEMPLOYMENT 2021/2022**  
(Tenure eligible)  
N/A

**INSTRUCTIONAL SERVICES PERSONNEL RECOMMENDED FOR REEMPLOYMENT 2021/2022**  
(Non-Tenured)

Hung, Angela	Mayernik, Ashley	Stephens, Abigail
Hutcherson, Luther	Pupillo, Kathryn	Stouffer, Meghan
Jett, Louise	Shreve, Scott	Vithayathil, Rosemarie

PROMOTIONS/TRANSFER--None

NEW POSITIONS FOR POSTING

Field Technician II, NGRREC Field Station

- Post effective date following Board approval
- 3 positions temporary short-term positions with 1 or 2 possible extensions thru spring
- Budget: 60% on the Forest Response grant, 30% on the FRIA grant, and 10% on the Forest Canopy grant.
- Grade and Salary Minimum: A1 / \$13.49 hourly

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Werts	Yea
Rust	Yea
Hanfelder	Yea
Watson	Absent
McCain	Yea
Heyen	Yea
Johnson	Yea

MOTION CARRIED

INFORMATIONAL ITEMS

Vice President Lori Artis provided a report on the houses located at 401 and 409 Brown Street located adjacent to the Nelson Campus. The buildings were purchased in 2005 and 2008 to ensure the college owned all the property along the block. To date, those buildings—which have fallen into significant disrepair—have only been used for storage. The City of Edwardsville approached the college about the condition of the houses. The building at 401 Brown, is in fair condition, while the one at 409 Brown is much worse. As far as the college is aware, the land is on the National Historic Register, but the

buildings were added much later and are not. Additional information is being gathered to present to the Building and Grounds Committee composed of Trustees Dwight Werts and Charles Hanfelder, with an expectation of bringing a recommendation to the Board. The properties are worth significantly less now than when they were purchased by the college. Multiple options are under consideration—selling as is, demolishing both, demolishing one and renovating the other perhaps as a smart house or display to be used for teaching and learning purposes. The land still has value to the institution and there is the potential for grants or private donations to offset the related costs.

Trustee Hanfelder reported he visited the properties and took photographs. Hanfelder recommended selling the properties “as is” and let someone else get them back on the tax role. Trustees Johnson and Rust voiced agreement that the best option is to sell the properties “as is” to avoid any further financial investment. With no action item on the agenda, the item will be brought to the Board for action at a future Board meeting.

Artis also gave a presentation on the Family Health Clinic. She said the college has always had some form of health services on campus, including two registered nurses on staff, to tend to student and team members’ health and first aid needs. In 2008, a Health Resources & Services Association (HRSA) grant allowed Lewis and Clark to create a Nurse Managed Clinic, adding a nurse practitioner who works with a collaborating physician, and enabling the clinic to bill and accept different insurances. From 2015-2018, another grant provided full funding for the clinic to incorporate training for the college’s health sciences programs through an inter-collaborative practice model. Since then, it has been supported by general operating funds, running at a cost of around \$250,000-\$300,000 per year. Vice President of Finance Mary Schulte noted that some of that cost would have otherwise been spent on some form of health services on campus. From an insurance standpoint, having trained medical staff helps on the renewal. Artis said the clinic currently provides chronic and acute care to the campus and wider community, although visibility is difficult now with OSF and Alton Memorial clinics operating on either side of the college along Godfrey Road. Manager of Auxiliary Operations Tina Russell said the clinic also handles screenings for employment and class requirements, serves as an additional clinical site for fourth semester nursing students and most recently has handled COVID testing for athletics and the dental programs. Russell added that the college has partnered with the Madison County Health Department for vaccine deployment through this June, and nursing students are helping to provide the vaccinations. Student Trustee Ashtyn Britt spoke highly of the clinic and its services, especially for those students who cannot afford a primary care physician. Trustee Johnson said she has no doubt that the clinic provides worthwhile services, but questioned whether a community college should be providing healthcare to the community, especially at such a cost. Lori Artis noted the Family Health Clinic operations are under review, just like every other division on campus, to find efficiencies as part of the organizational structure review where every function is considered for how it supports students. Collaborations with OSF and other health care providers to serve our students are one of the considerations.

Artis also spoke about the college’s mobile health unit, which is not operating during the pandemic but was recently contracted for Madison County’s free COVID testing operations. It’s now 15 years old and its driver retired during the pandemic. Artis said the college plans to dispose of that asset, originally

purchased with grant funds, through the public auction process. Board Chair David Heyen noted that he has seen the vehicle in the community, especially in underserved areas of the district. Dean of Career Programs Sue Czerwinski said the dental programs will continue to serve those populations through other efforts and outreach.

### DISCUSSION ITEMS

Interim Chief Academic Officer and Dean of Transfer Programs Jill Lane announced Lewis and Clark received an extension of its Illinois Community College Recognition for 2020-2021. The recognition is the state equivalent of the college's accreditation from the Higher Learning Commission. Lane said the college earned a full five years of recognition, which will be awarded to the college in June, once the pandemic extension is over.

Trustee Rust gave an update on a recent Illinois Community College Trustees Association Meeting he attended virtually. He said the ICCTA is continuing to look at the feasibility of community colleges being able to offer a Bachelor's Degree in Nursing, particularly in underserved areas where there is a need. Rust said he didn't believe Lewis and Clark would be eligible, due to its close proximity to nursing schools like Southern Illinois University Edwardsville and multiple universities in St. Louis, with which L&C has transfer agreements. Legislation to allow community colleges to offer the BSN (SB 888) was introduced in Feb. 2017 by then-Illinois Sen. Andy Manar. No further action has been taken since Jan. 2019. Rust also said community college leaders spoke about trying to have community college faculty included in the state's Phase 1B of the COVID-19 vaccination rollout. Currently, only K-12 educators are eligible. ICCTA Executive Director Jim Reed spoke about progress being made on a statewide community college marketing initiative, in response to widespread declining enrollments. Rust also said cybersecurity was a hot topic of discussion, with many schools having issues with hacking while having moved most services online during the pandemic. Budget was also a topic of discussion.

### ACTION ITEMS

Following the President's recommendation Mr. Werts MOVED and Mr. Hanfelder SECOND that the Board approve the Grant or Sponsored Contract Opportunities as presented in (Attachment 15 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Werts	Yea
Hanfelder	Yea
Watson	Absent
McCain	Yea
Heyen	Yea

Johnson	Yea
Rust	Yea

MOTION CARRIED

Following the President's recommendation Mr. Werts MOVED and Ms. McCain SECOND that the Board approve the Competency-Based Welding Technology AAS Pathway as presented in (Attachment 16 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Werts	Yea
McCain	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea
Watson	Absent

MOTION CARRIED

Following the President's recommendation Ms. Johnson MOVED and Mr. Rust SECOND that the Board approve the Appointment of Jill Lane as Chief Academic Officer as amended (Attachment 17 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea
Watson	Absent
McCain	Yea
Werts	Yea
Heyen	Yea

MOTION CARRIED

Following the President's recommendation Ms. McCain MOVED and Mr. Werts SECOND that the Board approve the revised Anti-Harassment Policy and Anti-Discrimination Policy as presented in (Attachment 18 of these Minutes).

Upon a roll call vote the Trustees voted as follows:



Britt (advisory vote)	Yea
McCain	Yea
Werts	Yea
Heyen	Yea
Johnson	Yea
Rust	Yea
Hanfelder	Yea
Watson	Absent

MOTION CARRIED

Following the President's recommendation Mr. Rust MOVED and Ms. Johnson SECOND that the Board approve RESOLUTION 21-6 providing for the issue of approximately \$3,000,000 General Obligation Refunding Bonds, Series 2021, of the District for the purpose of refunding Certain outstanding bonds of the District, providing for the levy of a direct annual tax Sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof as presented in (Attachment 19 of these Minutes).

Upon a roll call vote the Trustees voted as follows:

Britt (advisory vote)	Yea
Rust	Yea
Johnson	Yea
Hanfelder	Yea
Watson	Absent
McCain	Yea
Werts	Yea
Heyen	Yea

MOTION CARRIED

ANNOUNCEMENTS

The next Regular Meeting of the Board of Trustees will be held on Tuesday, March 9, 2021, at 7:00 p.m.

Chairman Heyen announced the next action for the Board was to adjourn to closed session. No action will be taken during the closed session and the Board will return to open session to officially close the meeting.

Mr. Werts MOVED and Ms. McCain SECOND that the Board members adjourn to Closed Session.  
Upon vote by voice, the regular meeting adjourned at 8:02 pm. MOTION CARRIED.

The closed session began at 8:04 pm and was attended by Brenda McCain, Dwight Werts, David Heyen, Julie Johnson, Kevin Rust, Charles Hanfelder, Ashtyn Britt, Lori Artis, Gabe Springer, Ken Trzaska, Dennis Weedman, and Sue Keener.

Following vote by voice, the closed session adjourned at 8:51 pm.

The open session resumed at 8:52 pm:

Present

David Heyen, Chair  
Julie Johnson, Vice Chair  
Kevin Rust, Secretary  
Charles Hanfelder, Assistant Secretary  
Brenda Walker McCain, Member  
Dwight Werts, Member

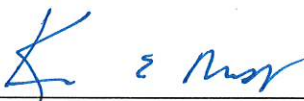
Ashtyn Britt, Student Member

Absent

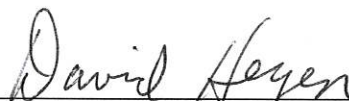
Robert Watson

ADJOURNMENT

There being no further business the Chair Declared the MEETING ADJOURNED at 8:52 p.m.



Kevin Rust, Secretary



David Heyen, Chair

DATED: 3-12-21