

March 6, 2019

Dear Graduation Candidate:

We are sending you a schedule of events for graduation which will help you make your plans. You may also obtain this information on our Web site at www.lc.edu/graduation.

THERE WILL BE NO REHEARSAL – YOU NEED TO ARRIVE ON TIME!!

Time Schedule for **May 15th, 2019 at 7:00PM**

5:00 p.m.	PBC Studios Photography offered in Hatheway Cultural Center Gallery.
6:00 p.m.	Members of graduating class meet in the Hatheway Cultural Center Gallery dressed in cap and gown. <u>Please do not bring your personal belongings to the gym.</u>
6:00 p.m.	Doors of the auditorium will be opened for your guests at the upper level entrance.
6:30 p.m.	Pre-Commencement concert begins.
6:55 p.m.	Processional begins.
7:00 p.m.	Commencement ceremony begins.

IMPORTANT:

1. No corsages are allowed on the gowns. Only L&C Honor cords, Veteran cords, and PTK stoles are allowed. Wear comfortable shoes, but no flip-flops please.
2. ***If you or your guests require special accommodations for the lower level seating (e.g. wheel chair seating), please contact Student Development & Counseling at 468-4121 before Friday, May 10th. (Please note there is a limited amount of accommodated seating in the auditorium. Depending on demand, some individuals may be directed to the overflow seating in the Commons.)***

Cap and Gown Pick-Up – Students may pick up caps and gowns with a photo ID on May 2nd – May 11th at the Bookstore (BA 1407). Hours of operation: Monday, Thursday, and Friday 8:00AM-4:30PM. Tuesday and Wednesday 8:00AM-7:30PM.

Seating -- We strongly advise you to invite a limit of four (4) guests to the ceremony. Seating is limited in the Auditorium. Doors will open at 6 p.m. for **first-come, first-served** seating. Seat saving will be prohibited. Overflow seating will be available in The Commons of the McPike Math & Science Complex with television transmission of the ceremony.

Photography – Flash photography during the ceremony is prohibited. Specific information from PBC Studios is enclosed.

Fire code – Due to our fire code, there is no space for baby strollers. Guests are not allowed to sit or stand on the stairways or walkways. No balloons or air horns are permitted in the Auditorium or Commons.

After-Commencement Reception – The reception will begin immediately following the ceremony in the McPike Math & Science Commons.

RSVP – You already did the RSVP by ordering your cap and gown. If you are unable to attend the commencement ceremony, please contact me at 618-468-5110.

Sincerely,



Heidi Scott, Registrar
Chairperson, L&C Commencement Committee

Enclosure