

Letter from the Interim President, 6/12/20

Dear Campus Community,

Lewis and Clark Community College has developed a plan for all students who still need to complete on-ground coursework from the Spring semester to return to campus this summer. Please note, the following plan is only for those students who were unable to complete their spring coursework due to the interruption of COVID 19. All summer courses will continue to meet online. We continue to evaluate our options for fall, as our situation remains fluid. Future communications regarding the fall semester will be forthcoming.

Assuming the healthcare region is able to achieve Phase 4 by June 26 (the earliest date possible at this time), the college's plan is outlined below. Please note, the return date is tentative, as we must achieve Phase 4 by June 26 to return students and faculty to campus.

Students and faculty who are needed to complete spring semester hours only, will be allowed to return on Monday, June 29. Students were asked to monitor their Lewis and Clark email accounts for more detailed information from their faculty members regarding the schedule for activities and their expectations during the summer to complete these spring course requirements.

Our re-opening committee continues to work on a plan to make determinations about the timing of returning staff to campus over the summer months. We are working with managers now to develop safety protocols and strategies that will allow us to provide a healthy and safe work environment. Your manager will communicate to you when you are expected to return to campus this summer. At this time, we do not anticipate that date being before July 6. We will communicate more to you as we finalize those plans.

All students and employees who return to campus will be provided a list of safety protocols the college is adhering to in an effort to provide the highest degree of health and safety. Upon review of these safety protocols, anyone returning to campus will be asked to sign off on a form to acknowledge they have read the safety protocols and will adhere to all safety protocols in order to complete their spring coursework on campus. We are finalizing the form for employees and will send it separately; however, the form that has been sent to students is attached for your reference.

Please know that we take the health and safety of our entire campus community very seriously. If at any time you do not feel safe or you do not feel as though others around you are adhering to these protocols, please contact campus safety at 468-2300. If a student or employee is not adhering to the safety protocol, the college may ask the individual to leave campus until a time when they can guarantee they will follow all guidelines. The safety protocols are outlined below, but an official form will be emailed to each individual to review, sign, and return the form to their supervisor before they will be allowed to return to campus this summer.

Our custodial crews have been on campus since mid-May cleaning and sanitizing all buildings, classrooms, labs, offices, restrooms, and other areas. This deep cleaning will continue throughout the summer semester as well. In addition, the college is completing water testing in all buildings to ensure further safety measures. For students, the faculty

member will communicate any additional program specific expectations of you upon arrival to campus. For employees, your supervisor will provide you with further expectations of you upon arrival to campus. We have asked students to only come to campus to complete their skills requirements, and then leave campus once their coursework is complete for the day. There will be very minimal campus services available on campus, and most of those services will be by appointment only during the summer.

All people on campus, both indoors and outdoors, will be required to wear proper face coverings. If you do not have a face covering, please request one from your supervisor. This will be a requirement anytime you are on campus. The college will ask everyone to adhere to social distancing guidelines, and encourage you to remain six feet apart whenever practical, and to avoid congregating in groups. Your supervisor will communicate further instructions to you regarding where to park, where to plan to enter the buildings, as well as other safety guidelines they have put in place to ensure the health and safety of our campus community.

We will require all people who come to campus daily to ensure they are not feeling ill or have a fever. If you are not feeling well, have a fever, or are showing any signs or symptoms of COVID 19, we require you to stay home until you have been medically cleared to return to campus, or until you have quarantined for two weeks.

We appreciate everyone's patience during this COVID 19 crisis. Our number one goal is your health and safety, but we also recognize our students' need to complete coursework from the spring semester. We will do everything we can as an institution to assure students can complete their coursework in a safe environment.

If you have any questions or concerns, please don't hesitate to reach out to myself, or Interim Assistant President Brett Reinert.

Thank you all and please continue to stay safe.

Sincerely,

Dr. Lori Artis
Interim President

Brett Reinert
Assistant Interim President